



PhD Scholarships 2018 Advice to Applicants

This document provides information about the application process, eligibility and the conditions of applying for a TPCF Foundation PhD Scholarship.

All documents are available on line at www.tpchfoundation.org.au. **Applicants must discuss their interest in this program prior to submission.** Further information can be obtained from Dr Stephanie Yerkovich, Research Development Manager, by calling 3139 4118 or emailing Stephanie.Yerkovich@tpchfoundation.org.au.

General information

1. TPCF Foundation PhD Scholarships have been developed to support educational academic research and high quality research training at TPCF or in significant partnership with TPCF and its associated community programs.
2. Only universities can confer PhD degrees. The Prince Charles Hospital Foundation is not awarding a degree. TPCF's PhD scholarship award is for financial assistance to support an individual undertaking a PhD degree at a recognised Australian university.
3. Applicants may apply before PhD enrolment or once enrolled. Scholarships are only available to students enrolled full-time.
4. The PhD Scholarship will be provided for a maximum of 3 years, with any extensions dealt with on a case by case basis. The continuation of the PhD Scholarship is dependent on remaining enrolled and successfully completing any milestones as set out by the awarding University.
5. Applicants may apply for a TPCF Foundation PhD Scholarship any time during their candidature. However, the length of the scholarship will be reduced depending on the time the student has already been enrolled for.
6. Access to Scholarship funds will not be provided until all Institutional approvals including PhD enrolment have been received.
7. Applicants must adhere to the higher research degree program and any alterations including extended leave must be requested in writing in advance for approval by the Foundation. The Foundation must be notified of changes to PhD degree enrolment circumstances prior to or during the Scholarship period, particularly if this will affect the applicant being able to complete their PhD. The Foundation reserves the right to review the applicant's Scholarship in view of these changes and terminate the Scholarship if this is deemed appropriate.
8. The scholarship will be valued at \$27,082 per annum (2018 stipend rate).
9. The PhD scholarship is awarded to the applicant and is not transferrable.



Obligations of awardees

PhD Scholarship holders are expected to disseminate their results through the normal scientific channels. The support of TPCH Foundation must be acknowledged in any publication, media or presentation arising from the research. Any publications or media releases should be sent to TPCH Foundation.

The ability of TPCH Foundation to support research is dependent on our ability to raise funds through donations. Therefore, the ability to engage with potential donors is critical to our success, and it is a condition of accepting the grant that recipients will include TPCH Foundation in any publicity surrounding the research. We ask that TPCH Foundation be notified **before** publications go to press, conference presentations are made or media releases are generated. In addition, TPCH grant recipients will be expected to provide regular research updates and may be called upon to participate in promotional activities.

Eligibility

1. Projects will be considered only if the work is being undertaken at or in significant association with TPCH campus and/or a TPCH community based service.
2. It is strongly preferred that at least one member of the research advisory team is based at TPCH Campus and/or in association with a TPCH community based service. The PhD Scholar and the research advisor/s are not required to be employed by QH, or on TPCH payroll. The focus is on supporting research taking place at TPCH campus and/or in association with a TPCH community based service.
3. Be assessed by the Graduate School of the awarding University as meeting all the criteria for admission to a research higher degree PhD program.
4. Be enrolled, or soon to be enrolled, full-time in a PhD program at an Australian University.
5. Applicants must discuss their interest prior to submitting an application to ensure alignment with the goals and aims of TPCH Foundation.

Application submission

1. Applications will only be accepted online through the Smarty Grants portal <https://tpchfoundation.smartygrants.com.au/> and must be submitted by 4pm on the due date. Late applications will not be accepted.
2. Signatures must be obtained from the applicant and primary advisor.
3. The applicant must provide contact details for the Institution who will administer the scholarship.

Application process and assessment

The applications will be assessed by an independent research panel convened by TPCH Foundation. TPCH Foundation will review applications for eligibility, completeness and for alignment to TPCH. Applications that do not meet these requirements will not be assessed further.





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Applications for a PhD Scholarship will be assessed on

1. Relevance to TPCH ie link between academic research and clinical benefit in a specialist area relevant to the work of the hospital
2. Demonstration of academic ability
3. Clearly stated aims, objectives and potential outcomes of the research

Reporting requirements

PhD Scholarship holders are required to submit yearly progress reports (or milestone documents) and confirmation of milestone attainment to the Foundation. It is the responsibility of the scholarship holder to submit these in a timely manner. Failure to submit a progress report may affect future funding with TPCH Foundation.

Conditions of application

1. Applicants authorise The Prince Charles Hospital Foundation to make any enquiries it considers necessary in relation to the proposed research project.
2. Successful applicants will only be able to access grant funds after signing a Grant Funding Agreement.
3. If the applicant is successful in obtaining an additional scholarship, TPCHF must be informed immediately. The circumstances will then be assessed by TPCHF. If it is perceived there is a double up in funding then TPCHF retains the right to withdraw its scholarship.

Key Dates

PhD Scholarships open – 06 December 2017

PhD Scholarships close – 23 January 2018

Applicants notified of the outcome – end February 2018

